

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR MEETING  
MONDAY, NOVEMBER 4, 2013 – 7:00 P.M.  
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; LYN PACE**

**OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; David Strickland, City Attorney; Patsy Burke, Hoyt Oliver, LaTrelle Oliver, Mike Ready, Anderson Wright, Rev. Tom Johnson, Emmie Johnson**

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor and the invocation given by Councilmember Lyn Pace.

Pledge of Allegiance

**A motion was made by Pace, seconded by Eady to accept the Agenda of the November 4, 2013 Mayor and Council Meeting. The Council vote was unanimous.** Attachment A

Mayor Roseberry announced Mrs. Emmie Johnson as Honorary Councilmember for November 2013 and presented her with a Proclamation as appreciation for her participation. Attachment B

**A motion was made by Smith, seconded by Holt for the approval of the Minutes of the October 14, 2013 Regular Meeting. The Council vote was unanimous.** Attachment C

**A motion was made by Eady, seconded by Windham to accept the Minutes of the September 10, Planning Commission Meeting. The Council vote was unanimous.** Attachment D

**A motion was made by Windham, seconded by Eady to accept the October 8, 2013 Tree Board Meeting. The Council vote was unanimous.** Attachment E

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

Patsy Burke – There was no new business.

**CITIZENS COMMENTS/CONCERNS:**

No comments.

**Mayor's Report**

Mayor Roseberry gave a brief update on the Mayor and Council Retreat held at Emory Oxford campus library on Thursday, October 31, 2013. We had an update of the city's financial status presented by the city auditors Wayne Tamplin and Pat Malcom, a presentation from Jim Dove and Mott Beck from NEGRC and a presentation and tour of the new library from Dean Steve Bowen.

Mayor Roseberry announced the Utilities Department will place the flags along Emory Street in honor of Veterans Day.

**Bob Schwartz/City Manager**

City Manager Bob Schwartz presented discussion regarding the surplus property. We are advertising to sell the two surplus trucks and the surplus police car. He recommended selling the surplus chipper to the City of Covington in the amount of \$4,000.00 as per their offer.

**A motion was made by Windham, seconded by Smith to accept the proposal from City of Covington of \$4,000.00 for the purchase of the 2000 Brush Bandit Model 200t. The council vote was unanimous.**

**City Attorney/David Strickland**

No report

**Sarah Davis****Streets/Sidewalks/Solid Waste**

No Report

**Terry Smith****Utilities/Public Works**

Councilmember Terry Smith announced the bids for the State Route 81/ Emory Street and Asbury Street Water Systems Improvement project will be opened Thursday, November 7, 2013 at 2:00 PM at City Hall. The public is invited to attend.

**George Holt****Finance/Oversight/Personnel**

No Report

**Lyn Pace****Cemetery/Public Safety**

Councilmember Lyn Pace presented the second reading of an ordinance to amend Chapter 28 Streets, sidewalks and other public places prohibiting basketball goals on city streets and city right-of-way.

**A motion was made by Pace, seconded by Windham to adopt an ordinance to amend Chapter 28, Article 1, Section 28-3 which would prohibit basketball goals on city streets. The council vote was unanimous.**

**David Eady****Planning/Zoning/Stormwater**

No Report

**James H. Windham****Buildings & Grounds/Parks/Trees**

Whatcoat Street Design - Councilmember Jim Windham made a request to council for approval to move forward to the next step of getting a complete set of drawings for this project in allowing him to work with City Manager Bob Schwartz and Councilmember David Eady to obtain a workable design for the Whatcoat Street History Plaza so the public can see the actual concept.

**A motion was made by Windham, seconded by Holt for approval to allow Councilmember Jim Windham work with City Manager Bob Schwartz and Councilmember David Eady to obtain a workable design for the Whatcoat Street History Plaza. The council vote was unanimous.**

**INVOICES OVER \$1,000.00**

Routine Monthly Bills Paid

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Newton County Water & Sew	Plant Operations & Maintenance	7,241.07
Newton County Commissioner	Water Purchase Cornish Creek (Sept)	17,169.00
Southeastern Power Admin	SEPA Energy Cost (Oct)	3,063.61
<b>PURCHASES/CONTRACT LABOR</b>		
Apollo Staffing	Temp Services Week Ending 8/4	1,272.32
Apollo Staffing	Temp Services Week Ending 9/1	1,312.08
Apollo Staffing	Temp Services Week Ending 9/8	1,090.56
City of Covington	Quarterly Sewer 6/28/2013 – 9/30/2013	10,368.00
144 <sup>th</sup> Marketing Group	Laser Bundle for Police Department	3,599.00
McNair Middlebrooks	CPA Management Advisory Audit Services	1,293.00
Rehrig Pacific Company	100 Recycle Bins/54 roll carts	3,519.50
Scarborough Tree Service	Removal Pecan in Park/Poplar on Oxford Way	1,650.00
Treadwell, Tamplin & Co.	Interim audit services year ended June 30, 2013	13,000.00
<b>APPROVED CONTRACTS</b>		
Latham Home Sanitation, Inc.	Sanitation Service for October	5,378.74

**A motion was made by Holt, seconded by Windham for the approval of the invoices. The council vote was unanimous.**

**A motion was made by Eady, seconded by Windham to adjourn the meeting at 7:20 p.m. The council vote was unanimous.**

Respectfully submitted,

Lauran Willis  
City Clerk